



BLUEDOGTRAINING

HLTAID009_010_011

Provide first aid

Course Information Booklet

Disclaimer

This Student Course Information contains information that is correct at the time of printing. Changes to legislation, government programs and/or [Blue Dog Training](#) policies may impact on the currency of information included. [Blue Dog Training](#) reserves the right to vary and update information without notice. You are advised to seek any changed information and/or updates from your trainer or by contacting [Blue Dog Training](#).

This document has been prepared as a resource to assist students to understand their obligations and also those of [Blue Dog Training](#). Please carefully read through the information contained in this document. In addition to this document all students need to read, understand, be familiar with, and follow the policies and procedures outlined in the [Blue Dog Training](#) Student Handbook



Course Information Booklet

For assistance, please contact:



(07) 3331 6000



cprandfirstaid@bluedogtraining.com.au





TABLE OF CONTENTS

Introduction	3
Information for Overseas Students	3
Course Details	3
Resources	5
Training Costs	5
How Do I enrol?	5
How Do I Make Payment for My Training?	6
When Can I Start?	6
Staff Contact Details	6



Introduction

The Provide First Aid course provides training and assessment on the skills and knowledge required to perform cardiopulmonary resuscitation (CPR) in line with the [Australian Resuscitation Council \(ARC\) guidelines](#) as well as first aid in multiple scenarios.

The unit applies to all persons who may be required to provide first aid and CPR, in a range of situations, including community and workplace settings.

According to the [Safe Work Australia First Aid in the Workplace \(Code of Practice\)](#), it is a requirement for individuals to participate in First Aid refresher training every 3 years, and CPR refresher training every 12 months.

Information for Overseas Students

Blue Dog Training can deliver the First Aid and CPR course to overseas students without having CRICOS registration. More information is available at [Australian Skills Quality Authority](#).

Course Details

This course contains the following three units of competency:

1. HLTAID009 Provide cardiopulmonary resuscitation
2. HLTAID010 Provide basic emergency life support
3. HLTAID011 Provide First Aid

This course is designed to equip learners with the skills needed to perform first aid and CPR in an emergency situation.

The combination of delivery modes for this course allows you to fit your study into your work, family and social commitments. This course is designed to be completed sequentially and is anticipated that the entire course is completed within a one-week period:

- Online theory training and assessment: estimated to take 5 hours to complete.
 - Once you have completed the Online theory training and assessment, you will be given the option to book your face-to-face practical training and assessment a time suited to you.
- Face-to-Face practical training and assessment, estimated to take 4.5 hours to complete as per class timetabling.
 - Conducted in person at a Blue Dog Training location and is dependent on timetabling.

Learners have up to three months to complete all training and assessment activities.

You have a maximum of three (3) submission attempts to successfully complete the assessment activities for this course. If you are not deemed competent after the third attempt, you will be required



to re-enrol in the program.

This course is nationally accredited and on successful completion of the course, a Statement of Attainment will be issued to you through Blue Dog Training. You can show your employer the Statement of Attainment as proof of currency.

Note: Given the nature of this course, it is not appropriate for learners to apply for RPL or credit transfer as their currency in skills must be demonstrated via course completion/does not meet [SafeWork](#) currency requirements and may affect your status as a workplace first aid officer.

Entry Requirements

You will need the following as a minimum to complete the course:

- One form of identification,
- An email account,
- A phone or other electronic device with internet access,
- Basic language, literacy, numeracy, and digital literacy (LLND) skills,
- A Unique Student Identifier (USI),
- Transportation to a designated Blue Dog Training location to complete the practical assessment,
- **Physical capacity to perform CPR on an adult manikin placed on the floor for 2 uninterrupted minutes.**

Support

You will be given access to the following education and support services:

- Dedicated trainer support, via phone and email,
- Face-to-face interaction with a trainer at a Blue Dog Training office,
- Other mechanisms, such as assistance in using technology.

You will be given access to the following learner resources:

- Online portal, containing the Learner Guide and assessment,
- Contact details for your trainer,
- All physical resources required to complete the face-to-face practical training and assessment (provided when you attend the face-to-face session), including:
 - Adult and infant resuscitation manikins that follow ARC guidelines,
 - AED training devices,
 - Personal Protective Equipment (PPE),
 - A fully equipped first aid kit that contains all materials to perform simulated assessments.

Training Costs



Under fee-for service arrangements you can commence your course at any time throughout the year. This amount must be paid at the time of enrolment.

Course fee
\$119

How Do I Enrol?

Once you have made your decision, complete the online form which is available on our website.

Before you enrol, you must read the Blue Dog Training [Student Handbook](#) which contains information about our training services, procedures and policies. As part of the enrolment process, you will be asked to agree to comply with these policies and procedures.

How Do I Make Payment for My Training?

Payment can be made via Direct Deposit or Credit Card. Further details are available on the enrolment application.

When Can I Start?

Once your application has been processed and your payment receipted, you will receive an email containing your login details to begin your online theory training and assessment.

Contact Details

Email	cprandfirstaid@bluedogtraining.com.au
Website	www.bluedogtraining.com.au/provide-first-aid
Phone	(07) 3331 6000
Brisbane (Milton) Office	18 Heussler Terrace, Milton QLD 4064
Gold Coast (Arundel) Office	Unit 6/240 Brisbane Road, Arundel QLD 4214
Ipswich Office	225 Brisbane Street, Ipswich QLD 4305