

Construction Skills Queensland Funding Eligibility Checklist

Participant Eligibility

To be eligible for CSQ Funding, you must meet the following eligibility requirements and provide the necessary documentation in the table below to substantiate your eligibility:

1. Have the right to work in Australia.
2. Are an Eligible Worker or Unemployed Eligible Worker that shows evidence of substantial engagement in the Building and Construction industry in Queensland.

* See Schedule 1

CSQ Short Course Program

RIGHT TO WORK IN AUSTRALIA	
Australian or New Zealand Citizen or Permanent Resident	Please provide one of the following: a) Green Medicare Card (current) or My.gov Medicare snapshot b) Australian or New Zealand Passport (up to 6 months after the expiry date) c) Australian or New Zealand Full Birth Certificate or Extract d) Australian Citizenship Certificate
A Visa Holder as per this table <u>Prescribed List of Visas</u> (Who has been working in the Queensland Building and Construction Industry for 6 months or more)	Employer letter on letterhead, dated and signed by the Employer which confirms your: <ul style="list-style-type: none">▪ Right to work and undertake study in Australia▪ Visa number▪ Length of employment showing employment of 6 months or more
<ul style="list-style-type: none">➤ A commemorative birth certificate cannot be accepted➤ An International Student Visa is not eligible	

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PROOF OF WORK IN THE BUILDING AND CONSTRUCTION INDUSTRY IN QUEENSLAND

Work Status (Choose One)	Evidence Required
Employed Eligible Worker	<p>Please provide one of the following:</p> <ul style="list-style-type: none">a) Employer letter on letterhead, dated and signed by the Employer detailing your roles and duties within the Building and Construction industryb) Statutory Declaration providing details of employment in the Building and Construction industry. Please contact our team for Template
Unemployed Eligible Worker (Unemployed for 6 months or less)	<p>Statutory Declaration providing details of relevant past employment in the Building and Construction industry.</p> <p><i>Please contact our team for Template.</i></p>
Self-Employed Eligible Worker	<p>Please provide one of the following:</p> <ul style="list-style-type: none">a) Invoices for recent work in the Building and Construction industry (min. two) and copy of ABN/ACN registration showing ownershipb) Statutory Declaration providing details of business registration and recent work in the Building and Construction industry. <p><i>Please contact our team for Template.</i></p>

Note

For this program:

1. CSQ Funding for **BSBESB402 Establish legal and risk management requirements of new business ventures** is applicable to participants Statewide, in Queensland.
2. CSQ Funding for **CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry** is only applicable to participants in the Greater Brisbane region.

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A Participant MUST BE:

- An Australian or New Zealand Citizen or Permanent Resident; or a Participant who has the right to work and study in Australia on a VISA prescribed by CSQ and has been employed in the Building and Construction Industry for a period of 6 months or more,

AND is

- An Eligible Worker in Queensland or is an unemployed Eligible Worker who has been unemployed for a period not greater than 6 months in Queensland.

And MUST NOT:

- Be an Employee of an Authority
- Be currently enrolled and participating in a Queensland secondary school program
- Be a contracted trainer or assessor or existing worker of an RTO
- Be funded by an Authority or such other source for delivery of the same training being undertaken as part of this Program
- Be funded for more than eight (8) Short Courses under this Program (either in Building Specific and/or Civil Specific) in the same program period
- Be funded for more than three (3) high risk work (HRW) Units of Competency (excluding Asbestos Units of Competency) in the same program period
- Be a Participant seeking a Verification of Competency
- Have previously completed the unit/s of competency
- Be an International Student.

*Schedule 1

- An **Eligible Worker** is someone who can demonstrate primary and substantial direct involvement in the Building and Construction industry doing:
 - Construction, significant renovations and extensions of, residential and commercial buildings
 - Installation services for interiors of residential and commercial building in associated trades; electrical, plumbing, flooring, etc.
 - Works on a CSQ designated Major Project – construction of infrastructure
- An **Unemployed Eligible Worker** is a person who has been unemployed for a period of not greater than 6 months in Queensland, that would otherwise meet the requirements of an Eligible Worker.