



# BLUEDOG TRAINING

## Course Information Booklet

# CPC40120

## Certificate IV in Building and Construction (Building)

Including information about the technical qualifications required for a number of QBCC Builder Restricted licences.



NATIONALLY RECOGNISED  
TRAINING

### Disclaimer

This Student Course Information contains information that is correct at the time of printing. Changes to legislation, government programs and/or [Blue Dog Training](#) policies may impact on the currency of information included. [Blue Dog Training](#) reserves the right to vary and update information without notice. You are advised to seek any changed information and/or updates from your trainer or by contacting [Blue Dog Training](#).

This document has been prepared as a resource to assist students to understand their obligations and also those of [Blue Dog Training](#). Please carefully read through the information contained in this document. In addition to this document all students need to read, understand, be familiar with, and follow the policies and procedures outlined in the [Blue Dog Training](#) Student Handbook.



**BLUEDOGTRAINING**

## **CPC40120 CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING)**

Course Information Booklet



NATIONALLY RECOGNISED  
TRAINING

# Table of Contents

<b>CPC40120 Certificate IV in Building and Construction (Building)</b> .....	<b>1</b>
<b>Introduction</b> .....	<b>3</b>
Certificate IV / Builder Restricted Courses .....	3
Blue Dog Training Model.....	3
Occupational Outcomes.....	3
<b>QBCC License Eligibility</b> .....	<b>4</b>
<b>Course Details</b> .....	<b>5</b>
Training & Assessment.....	5
<b>Resources</b> .....	<b>5</b>
Useful Links.....	5
<b>Training Costs</b> .....	<b>5</b>
<b>CPC40120 Certificate IV in Building and Construction (Cost Breakdown)</b> .....	<b>6</b>
Queensland Builder – Low Rise .....	6
*CSQ Funding.....	6
Payment Arrangements.....	6
<b>QLDLSCSQ01 Queensland Builder – Low Rise Site Supervisor (Cost Breakdown)</b> .....	<b>7</b>
Queensland Builder – Low Rise Site Supervisor .....	7
*CSQ Funding.....	7
Payment Arrangements.....	7
<b>Builder Restricted Licences (Cost Breakdown)</b> .....	<b>8</b>
<b>Eligibility Requirement</b> .....	<b>9</b>
<b>Construction Skills Queensland Initiative</b> .....	<b>9</b>
Participant Eligibility .....	9
CSQ Funding Eligibility Checklist.....	9
<b>How Do I Enrol?</b> .....	<b>10</b>
<b>Staff Contact Details</b> .....	<b>11</b>
<b>APPENDIX 1: Training Plan</b> .....	<b>12</b>
Part A: Full Qualification (BDT Recommended Training Plan) .....	12
Part B: QBCC Restricted Licences (Units of Competency – Training Plan).....	13

## Introduction

### Certificate IV / Builder Restricted Courses

Take the next step in your construction career with our comprehensive course, designed specifically for professionals in the building and construction industry. Whether you're aiming to meet the technical qualifications for a Low-rise Builders Licence or looking to enhance your expertise for higher-level positions with a Builder Restricted Licence, our program equips you with the essential skills and knowledge to advance your career.

### Blue Dog Training Model

The training you will undertake for this qualification is nationally accredited training. Regardless of if you are undertaking the full qualification or selected units of competency, Blue Dog Training's flexible and self-paced course allows you to fit your study into your work, family and social commitments. You work at your own pace, downloading workbooks from our website. A trainer is also available to support you every step of the way.

### Occupational Outcomes

1. Builder (Low Rise)
2. Site Supervisor (Low Rise)
3. Builder Restricted to:
  - Kitchen, Bathroom, and Laundry
  - Shopfitting
  - Structural Landscaping
  - Special Structures (shade sails and signs)

Please take time to read the information in this document and the Blue Dog Training [Student Handbook](#), as it is very important you select the right course for you.



**BLUEDOGTRAINING**

## CPC40120 CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING)

Course Information Booklet



NATIONALLY RECOGNISED  
TRAINING

## QBCC License Eligibility

The Queensland Building and Construction Commission (QBCC) is the licensing authority for the building and construction industry in Queensland. The QBCC has clear requirements regarding when you need a licence and the criteria to be eligible to hold a licence.

Blue Dog Training can assist you to obtain the **technical qualification** requirement for the following QBCC Builder and Builder Restricted licences. Once complete, you can use your qualification or statement of attainment as evidence for the technical qualification requirements when applying to QBCC.

LICENCE CLASS	TECHNICAL REQUIREMENTS
Builder (Low Rise)	CPC40120 Certificate IV in Building and Construction (19 units of competency)
Builder Low Rise Site Supervisor	10 specific units of competency
Builder Restricted to Shopfitting	10 specific units of competency
Builder Restricted to Kitchen, bathroom & laundry	7 specific units of competency
Builder Restricted to Structural Landscaping	7 specific units of competency
Builder Restricted to Special Structures (Shade Sails)	7 specific units of competency
Builder Restricted to Special Structures (Signs)	7 specific units of competency

Before you enrol in the qualification or selected units of competency, you will need to contact QBCC for specific information about the licence you require and the criteria you must meet.

- Phone 139 333 or visit <http://www.qbcc.qld.gov.au/licences>
- Please note, builder licensing varies across States and Territories and additional requirements may apply.

## Course Details

### Training & Assessment

These courses are formed in clusters, each composed of multiple units of competency. These clusters are designed to be completed sequentially and in progression points, allowing you to work through them one after the other.

For each unit of competency, you will receive a learner resource designed to support your learning and knowledge development. Knowledge-based questions, verbal assessments lead by your trainer and a major project which overlays the entire course all form part of your assessment.

All units of competency will require a third-party report. A Third-party report must be completed by someone who is a builder, building supervisor, construction team leader, or construction manager, who has worked with you and can verify they have the practical skills and knowledge to perform the activities listed in the report relating to the topic of the unit.

Throughout the course you will gather a portfolio of evidence to support the project component. Evidence may consist of documents, emails, forms, photographs, contracts, schedules, charts, statements and lists. You will be guided through this by your trainer.

## Resources

Resources you will require for each course include:

- ✓ Access to a computer, printer and internet
- ✓ Adobe Acrobat Reader
- ✓ Microsoft Office Word (current version)
- ✓ A device which will allow you to take photographs
- ✓ The Australian Building Codes Board, National Construction Code (latest version)

### Useful Links

- Australian National Building Codes: <https://ncc.abcb.gov.au/ncc-online/NCC>
- Adobe Acrobat Reader: <https://get.adobe.com/reader/>

## Training Costs

The cost of your training will depend on if you are:

- a) Completing the full qualification (19 units of competency)
- b) Completing a QBCC Builder Restricted Licence course (7-10 units of competency)
- c) Eligible for CSQ Funding or undertaking the course on a Fee-for-service basis

For a detailed cost breakdown of each course, please refer to the individual course sections below.

## CPC40120 Certificate IV in Building and Construction (Cost Breakdown)

### Queensland Builder – Low Rise

CPC40120 Certificate IV in Building and Construction

<b>Units of Competency:</b>	19
<b>Estimated Duration:</b>	16 months
<b>Enrolment Period:</b>	*2 years

### \*CSQ Funding

Under the Construction Skills Queensland (CSQ) funding program, your enrolment and course completion must occur within the current funding period to secure your funded spot. This may result in a shorter course duration time, depending on when you enrol. If you exceed this period, you will need to pay the fee-for-service cost per unit for your remaining units to continue the course under the standard training plan. These details will be clearly explained to you prior to the acceptance of your enrolment. If eligible, CSQ will contribute \$7,600 towards the total cost of your qualification, reducing your student co-contribution fee to \$500.

### Payment Arrangements

The full qualification is offered as five (5) clusters. Payment arrangements for the following funding categories are as follows.

FUNDING CATEGORY	AT ENROLMENT	SECOND PAYMENT	THIRD PAYMENT	FOURTH PAYMENT	FINAL PAYMENT	TOTAL
<b>CSQ Funding</b>	\$500	-	-	-	-	<b>\$500</b>
<b>Full Fee (fee-for-service)</b>	\$1,500	\$1,500	\$1,500	\$1,500	\$1,087	<b>\$7,087</b>

\*Refer to [Appendix 1](#) for details of the example Training Plan.



**BLUEDOGTRAINING**

**CPC40120 CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING)**

Course Information Booklet



NATIONALLY RECOGNISED  
TRAINING

## QLDLSCSQ01 Queensland Builder – Low Rise Site Supervisor (Cost Breakdown)

### Queensland Builder – Low Rise Site Supervisor

QLDLSCSQ01 Queensland Builder – Low Rise Site Supervisor

<b>Units of Competency:</b>	10
<b>Estimated Duration:</b>	10 months
<b>Enrolment Period:</b>	*1 year

### \*CSQ Funding

Under the Construction Skills Queensland (CSQ) funding program, your enrolment and course completion must occur within the current funding period to secure your funded spot. This may result in a shorter course duration time, depending on when you enrol. If you exceed this period, you will need to pay the fee-for-service cost per unit for your remaining units to continue the course under the standard training plan. These details will be clearly explained to you prior to the acceptance of your enrolment. If eligible, CSQ will contribute \$4,000 towards the total cost of your qualification, reducing your student co-contribution fee to \$250.

### Payment Arrangements

This skill set is offered as three (3) clusters. Payment arrangements for the following funding categories are as follows.

FUNDING CATEGORY	AT ENROLMENT	SECOND PAYMENT	FINAL PAYMENT	TOTAL
<b>CSQ Funding</b>	\$500	-	-	<b>\$250</b>
<b>Full Fee (fee-for-service)</b>	\$1,500	\$1,500	\$730	<b>\$3,730</b>

\*Refer to [Appendix 1](#) for details of the example Training Plan.



**BLUEDOGTRAINING**

## CPC40120 CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING)

Course Information Booklet



NATIONALLY RECOGNISED  
TRAINING

### Builder Restricted Licences (Cost Breakdown)

PAYMENT ARRANGEMENTS	STRUCTURAL LANDSCAPING	KITCHEN, BATHROOM AND LAUNDRY	SPECIAL STRUCTURES (SHADE SAILS) & (SIGNS)	SHOPFITTING
At Enrolment	\$1,500	\$1,500	\$1,500	\$1,500
Second Payment	\$1,111	\$1,111	\$1,111	\$1,500
Third Payment	-	-	-	\$730
<b>Total</b>	<b>\$2,611</b>	<b>\$2,611</b>	<b>\$2,611</b>	<b>\$3,730</b>

*Course details are as follows.*

Units of competency	7	7	7	10
Enrolment Period	1 year	1 year	1 year	1 year
Expected Duration	8 months	8 months	8 months	10 months

\*Refer to [Appendix 1](#) for details of example Training Plans for Restricted Licence units of competency.



**BLUEDOGTRAINING**

## CPC40120 CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING)

Course Information Booklet



NATIONALLY RECOGNISED  
TRAINING

## Eligibility Requirement

You must provide evidence of a completed Certificate III in a construction trade. Note that if you are applying for CSQ funding where applicable, additional eligibility criteria apply.

## Construction Skills Queensland Initiative

**Construction Skills Queensland (CSQ)** is an independent, not-for-profit, industry-funded body supporting employers, workers, apprentices, trainees and career seekers in the Building and Construction industry. The CSQ Initiative is targeted at existing workers in the Building and Construction industry in Queensland.

To be eligible for industry subsidised training, you will need to meet the eligibility criteria as determined by CSQ.

What this means for you:

- ✓ If you are currently employed in the Building and Construction industry in Queensland, **OR** if your most recent employment was in this sector, you may be eligible for course subsidies through CSQ.
- ✓ Please note that places for CSQ Funding are limited and available on a 'first come, first served' basis.

## Participant Eligibility

To qualify for CSQ Funding, you must meet the following eligibility requirements:

- a) Have the right to work in Australia
- b) Are an Eligible Worker or Unemployed Eligible Worker in the Building and Construction industry in Queensland

\*Specific conditions and exclusions are in place and are detailed in the CSQ Funding Eligibility Checklist provided below.

Note:

- I. Definitions for terms used throughout this program can be found on the [CSQ website](#).

## CSQ Funding Eligibility Checklist

To determine if you qualify for the CSQ funding Higher Qualifications Building Program or Skill Sets Program, please click on the following link: [Participant Eligibility](#)



## How Do I Enrol?

### 1. Apply Online

To apply for the course, you will need to complete the online application form which is available on our [website](#).

Before proceeding, ensure you read the Blue Dog Training [Student Handbook](#). This Student Handbook provides information about the training services, procedures and policies of Blue Dog Training. As part of the enrolment process, you will be asked to agree to abide by these policies and procedures.

### 2. Provide Supporting Documents

You will need to provide documentation to verify your identity and right to work in Australia. If you are applying for CSQ funding, additional documents will be required to substantiate your eligibility.

### 3. Payment

Course payment can be made via Direct Deposit or Credit Card.

### 4. Receive Enrolment Details

Once your application is processed and payment is received, you will be sent an email containing your login details. You will then be contacted by your trainer within 1-3 business days.

### 5. Training & Assessment

Under fee-for-service arrangements, you can begin your course at any time throughout the year.

Under the Construction Skills Queensland (CSQ) funding program, your enrolment and course completion must occur within the current funding period. This may result in a shorter course duration depending on your enrolment date. All these details will be clearly explained to you prior to the acceptance of your enrolment.

### 6. Issuance

Upon successful completion of your course, Blue Dog Training will issue your qualification or statement of attainment.

*\*Further details regarding the full enrolment process is available on the online enrolment application form.*

## Staff Contact Details

For further information, please contact our staff below.

COURSE ADMINISTRATOR	
<b>Phone:</b>	(07) 3331 6003
<b>Email:</b>	<a href="mailto:building@bluedogtraining.com.au">building@bluedogtraining.com.au</a>
<b>Availability:</b>	Monday to Friday: 9:00am to 5:00pm

<b>Trainer/Assessor:</b>	Dan Petty
<b>Phone:</b>	0427 520 529
<b>Email:</b>	<a href="mailto:building@bluedogtraining.com.au">building@bluedogtraining.com.au</a>
<b>Availability:</b>	Monday to Wednesday: 7:00am to 7:00pm



**BLUEDOGTRAINING**

## CPC40120 CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING)

Course Information Booklet



NATIONALLY RECOGNISED  
TRAINING

# APPENDIX 1: Training Plan

## Part A: Full Qualification (BDT Recommended Training Plan)

STAGE 1		
<b>CPCBC4009</b>	Apply legal requirements to building and construction projects	Core
<b>CPCBC4012</b>	Read and interpret plans and specifications	Core
<b>CPCBC4014</b>	Prepare simple building sketches and drawings	Core
<b>CPCBC4004</b>	Identify and produce estimated costs for building and construction projects	Group A
<b>CPCBC4003</b>	Select prepare and administer a construction contract	Group A
STAGE 2		
<b>CPCBC4002</b>	Manage work health and safety in the building and construction workplace	Core
<b>CPCBC4007</b>	Plan building or construction work	Core
<b>CPCBC4005</b>	Produce labour and material schedules for ordering	Group A
<b>BSBESB407</b>	Manage finances for new business ventures	General
STAGE 3		
<b>CPCBC4021</b>	Minimise waste on the building and construction site	Core
<b>CPCBC4018</b>	Apply site survey and set-out procedures to building and construction projects	Core
<b>CPCBC4001</b>	Apply building codes and standards to the construction process for Class 1 and 10 Buildings	Core
<b>BSBPMG422</b>	Apply project quality management techniques	Group A
STAGE 4		
<b>CPCBC4053</b>	Apply building codes and standards to the construction process for Class 2 to 9, Type C Buildings	Core
<b>CPCBC4008</b>	Supervise site communication and administration processes for building and construction projects	Core
<b>CPCBC4006</b>	Select, procure and store construction materials for building and construction projects	Group A
STAGE 5		
<b>CPCBC4010*</b>	Apply structural principles to residential and commercial constructions	Core
<b>CPCSUS4002</b>	Use building science principles to construct energy efficient buildings	Group A
<b>BSBLDR414</b>	Lead Team Effectiveness	General (imported elective)
Alternative General Electives		
<b>BSBESB402</b>	Establish legal and risk management requirements of new business ventures	General
<b>CPCBC4024</b>	Resolve business disputes	General

\*Prerequisites for CPCBC4010 Apply structural principles to residential & commercial constructions are CPCBC4053 and CPCBC4001



**BLUEDOGTRAINING**

**CPC40120 CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING)**

Course Information Booklet



NATIONALLY RECOGNISED  
TRAINING

**Part B: QBCC Restricted Licences (Units of Competency – Training Plan)**

CODE	NAME	BUILDER LOW RISE SITE SUPERVISOR	BUILDER RESTRICTED TO SHOP FITTING	BUILDER RESTRICTED TO: <small>*See list below</small>
<b>STAGE 1</b>				
<b>CPCCBBC4009</b>	Apply legal requirements to building and construction projects	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>CPCCBBC4012</b>	Read and interpret plans and specifications	<input checked="" type="checkbox"/>		
<b>CPCCBBC4004</b>	Identify and produce estimated costs for building and construction projects		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>CPCCBBC4003</b>	Select, prepare and administer construction contract		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>CPCCBBC4002</b>	Manage work health and safety in the building and construction workplace	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>CPCCBBC4007</b>	Plan building and construction work	<input checked="" type="checkbox"/>		
<b>STAGE 2</b>				
<b>BSBLDR414</b>	Lead Team Effectiveness	<input checked="" type="checkbox"/>		
<b>BSBESB407</b>	Manage finances for new business ventures		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>CPCCBBC4001</b>	Apply building codes and standards to the construction process for Class 1 and 10 Buildings	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>CPCCBBC4018</b>	Apply site surveys and set-out procedures to building and construction projects	<input checked="" type="checkbox"/>		
<b>CPCCBBC4008</b>	Supervise site communication and administration processes for building and construction projects	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>CPCCBBC4006</b>	Select, procure and store construction materials for building and construction projects		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>STAGE 3</b>				
<b>CPCCBBC4053</b>	Apply building codes and standards to the construction process for Class 2 to 9 Type C buildings	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>#CPCCBBC4010</b>	Apply structural principles to residential and commercial constructions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Total Units of Competency</b>		10	10	7

\*Builder Restricted to: Kitchen, Bathroom and Laundry | Structural Landscaping | Special Structure (Shades Sails) | Special Structures (Signs) | #Prerequisites for CPCCBBC4010 Apply structural principles to residential & commercial constructions are CPCCBBC4053 & CPCCBBC4001